

## Eligibility Application (Instructions) for NASPAA Accreditation

Basic Information (some information may be collected in Basic info tab of online website)

Name of institution seeking review:

Name of degree submitted for review:

Contact information at degree program:

Program Representative

Name

Address

Phone

Fax

Email

Program web link:

Contact information for Chief Academic Officer at institution:

Name

Address

Email

Please verify program is a member of NASPAA:

### External Quality Assurance

Is the program at an institution accredited by a U.S. national or regional accrediting body?  
y/n

If yes,

Provide name of accreditor. (Pull down menu)

List year of most recent recognition. (Select year)

If no,

Provide name of quality assurance body (or bodies) that recognizes the institution.

Provide contact information for quality assurance body.

Briefly describe the review mechanisms or provide link to q.a. body website where the review process is discussed. (Text box)

### Additional Questions For Programs Outside the U.S.

Briefly describe the relationship between your institution and any relevant governmental and non-governmental bodies related to accreditation, recognition, or licensure not previously discussed. (Text box)

Please provide contact information for government officials relevant to this review, not previously listed.

Are there any potential legal impediments that NASPAA should consider in conducting a program review in your country or region? y/n  
If so, please explain. (text box)

#### Guiding Mission

Please provide the program's mission statement (text box)

#### Public Values

Please provide a brief summary of the public service values your program demonstrably emphasizes, citing one example of the demonstration of each public value. Connect this to your mission. (text box)

Briefly describe what faculty and student diversity means in the context of your program and the environment in which it operates. (text box)

Briefly describe the code of conduct or other ethical expectations at your institution.  
Provide links if relevant.(text box)

#### Preparing Professionals for Public Service

Please provide a brief summary of the primary focus of your program in preparing students to be leaders, managers and analysts in the professions of public affairs, administration, and policy. (text box)

Briefly describe placement and typical careers of recent graduates in the professions of public affairs, administration, and policy. (text box)

#### Characteristics of program

Number of students currently enrolled in program

Full time

Part time

Please indicate which populations your program primarily serves. (chart)

(Choose primary focus, secondary focus, can select more than one)

Pre-career students

In service professionals

Experienced Executives

How many semester credit hours or their equivalent are required for program completion?  
(select number)

If there are any differences for different populations, please explain. (text box)

If less than 36 semester credit hours, please explain rationale for completion requirements as it relates to program mission. (text box)

Adopted 12.2011

Is any part of the program offered online? (select)

No

Yes, some courses offered online.

Yes, the entire program can be completed either online or on main campus.

Yes, program courses can only be completed online.

Does the program offer courses at remote sites and locations? (select)

No

Yes, (chart)

Name of site

Some courses can be completed at this site

The entire program can be completed at this site

Please describe any other unique delivery modalities the program employs, consortia, etc.  
(text box)

Does your program offer a fast-tracking baccalaureate/masters option? y/n

Please list any dual degree programs the program accommodates.

Does this program offer Executive Education as defined in the NASPAA Standards special conditions? y/n

Is the entire degree devoted to executive education? y/n

Does Exec Ed exist as a track within the degree to be reviewed? y/n

If a track or concentration, please provide a summary of any policies that differ from the main program, especially with regard to admissions, placement, curriculum and competency assessment, and completion requirements. In the case of significant differences, please explain the rationale for housing both programs in a single degree with regard to the mission. (text box)

### Capacity to conduct an evaluation

When was the degree program established? (select year)

If program has been in operation less than four years, please provide a rationale as to the sufficiency of program data to support an evaluation. (text box)

Please provide the number of full time faculty members or their equivalent that exercise substantial determining influence for the program. (select number)

Please note percentage of program faculty academically qualified, as defined in the glossary . (select percent)

Please provide a brief summary of the sufficiency of resources available to undertake the review, conduct competency-based assessment, deliver the curriculum, keep records, and provide student services adequate for a graduate professional program. Please comment on sufficiency with regard to any unique delivery modalities the program offers. (text box)

Adopted 12.2011